

**ARCHITECTS SECTION MEETING
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MINUTES
MADISON, WI
April 10, 2003**

PRESENT: Dennis Cerreta, Arno Haering, and James Otto

STAFF PRESENT: Otis Nicksion, Bureau Director; Wayne Austin, Legal Counsel; Pamela Meicher, Program Assistant

GUESTS: Bill Babcock, AIA Wisconsin

CALL TO ORDER

James Otto called the meeting to order at 1:12 p.m. A quorum of 3 members was present.

AGENDA

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to adopt the agenda as published. Motion carried unanimously.

MINUTES (01/08/03)

MOTION: Dennis Cerreta moved, seconded by Arno Haering to approve the minutes of 01/08/03 written. Motion carried unanimously.

ADMINISTRATIVE REPORT

SECTION ROSTER

The roster should be corrected to show Otis Nicksion as the Bureau Director.

MOTION: Arno Haering moved, seconded by Dennis Cerreta to approve the roster with corrections to show Otis Nicksion as Bureau Director. Motion carried unanimously.

MEETING DATES

The meeting dates for 2003 were reviewed and approved by the Section.

TO - DO - LIST

Noted.

REGULATORY DIGEST

Otis Nickson has requested that articles for the Regulatory Digest be sent to him.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

Informational.

LEGISLATIVE ISSUES

James Otto advised the Board that Licensure Requirements and Continuing Education legislation has been forwarded to the Legislative Reference Bureau for drafting.

ADMINISTRATIVE RULES

CLEARINGHOUSE RULE 02-111 REGARDING ARCHITECTURAL INTERN

The Administrative rule allowing a person in the process of acquiring supervised experience as an architect to use the title “architectural Intern” was adopted on April 10, 2003 and should become effective June 1, 2003.

NCARB

NCARB FMC SPECIAL TASK FORCE REPORT AND ACCOMPANYING DRAFT RESOLUTION-NCARB DRAFT RESOLUTIONS – 2003 ANNUAL MEETING – NCARB ANNUAL MEETING & DELEGATE FUNDING

The NCARB Board of Directors appointed a Special Task Force to study the President/First Vice President Special Allowance. The Finance Management Committee Special Task Force Report explains the allowance and presents the unedited results of the FMC Special Task Force’s Study.

Otis Nickson advised the Board if a meeting is required to discuss the resolution, please advise him and he will schedule a meeting or teleconference call for the Board to discuss. Mr. Nickson also advised the Board that delegate and travel funding has not changed within the department.

The Board recommends any travel to Board members to be opened and include the Bureau Director. Mr. Nickson suggests that the Board write a letter to the Secretary explaining the benefits of the Bureau Director participating in conferences and meetings away from home.

REGIONAL MEETING REPORT

James Otto reported that discussion issues at the NCARB Regional meeting included continuing education; what's relevant, and how to regulate and discussion of NCEES exam. Mr. Otto was also elected Regional vice Chair.

2005 REGIONAL NCARB MEETING IN WISCONSIN

James Otto asked the Board and the department if the 2005 Regional NCARB meeting could be held in Wisconsin, NCARB may suggest New England as an alternative location. Otis advised the Board that this would need to be addressed with the Division Administrator. Otis Nicksion will meet with the Division Administrator and report back to the Board.

MOTION: Arno Haering moved, seconded by Dennis Cerreta, to hold the 2005 NCARB Madison, Wis. Otis Nicksion will discuss with the Division Administrator and report back to the Board by June 6, 2003. Motion carried unanimously.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

No action is required on the Status of tenure letter from Robert Visser.

William Babcock, AIA, invited the Board and staff to attend the 2003 AIA Wisconsin Expo convention, scheduled for May 21 and 22, 2003 at the Monona Terrace Convention Center.

The Board noted the "Just Back from the IDP Conference" memo from Russell LaFrombois.

NEW BUSINESS

The Board noted the ArchVoices website newsletter handout from Arno Haering, and William Babcock's letter requesting that Mary Reavy and Lee Madden be reappointed as Board members.

James Otto has suggested that the section members write letters to the Governor recommending that Mary Reavy be reappointed as the public member of the Board and that Lee Madden be reappointed as a professional member of the Board.

CLOSED SESSION

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.; to consider licensure or discipline (s. 19.85(1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats. Roll Call Vote: Dennis Cerreta-yes, Arno Haering-yes, James Otto-yes. Motion carried unanimously.

Open Session closed at 2:45 p.m.

MONITORING REPORT

Informational.

**DELIBERATION ON STIPULATIONS SIGNED
AFTER PRINTING OF AGENDA**

REVIEW APPLICATION

ALEXANDER K. GAGKAYEV

MOTION: Arno Haering moved, seconded by Dennis Cerreta, to deny Alexander K.Gagkayev licensure because he has not taken the NCARB examination. Motion carried unanimously.

CASE CLOSINGS

There was no case closings presented at the meeting.

RECONVENE TO OPEN SESSION

MOTION: Arno Haering moved, seconded by Dennis Cerreta, to reconvene the meeting into open session at 2:54 p.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF
VOTING IS APPROPRIATE**

MOTION: Arno Haering moved, seconded by Dennis Cerreta, to approve the actions taken in closed session. Motion carried unanimously.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

Arno Haering provided the Board with a list of Issues and Concerns that he would like addressed by the Board. The Board decided they would like “design-build” and “continuing education components” added to the next agenda.

ADJOURNMENT

MOTION: Dennis Cerreta moved, seconded by Arno Haering, to adjourn the meeting at 2:55 p.m.